



Christ For The Nations
INSTITUTE

Transcript Request

Please give your full name and mailing address:

Please check all that are appropriate:

- Mail Will pick up
 Hold until degree is posted
 Hold until current session grades are posted

Please complete this form and mail to Christ For the Nations
Attn: Records Dept.
P.O. Box 769000
Dallas, TX 75376

Or fax your request to 214-302-6484 with your credit card # & expiration date

Credit Card # _____ expiration date _____

.....
.....

Date _____

Last Name _____

First Name _____

Middle/Maiden
Name _____

Social Security No. ____-____-_____

Daytime Phone No. _____

Date of Last
Attendance _____

Please send a copy of my transcript to
the
address below: (print clearly)

PLEASE NOTE:

Transcripts will not be released unless the student is in good standing with Christ For The Nations and has satisfied all admission, financial, and other obligations. No transcript will be released if a student has a delinquent account or has defaulted on a contract of payment. **A \$5.00 fee, per transcript, must accompany each request. Incomplete forms will be returned.**

SIGNATURE (Required) _____

Transcript cannot be sent for the following reason:

- Student owes a BALANCE ON ACCOUNT
 No transcript fee enclosed (\$5.00 each)
 No Signature
 No record of attendance under name provided.

Date Returned _____

For office use only:

Debt _____ No Debt _____
Fee Paid _____
Date Mailed _____